



Job Description: Professional Artist Series Intern

Free Arts for Abused Children of Arizona's internship program provides emerging leaders with the opportunity to help create a world of hope and healing for Arizona youth. Involved in both the arts community and the health and human service sector, interns will expand their knowledge and develop experience by collaborating with our program department and over 29 partner facilities. Through various department duties, committee teamwork and special projects, interns will have fun and accomplish their learning objectives in a creative and energetic environment.

Experience/Skills: Candidates must be 21 years of age or older and have interest and experience in the arts and/or social services. Organizational and interpersonal skills, writing ability, and computer skills are desired. High customer-service skills and the ability to work with diverse groups of adults, children and teens are important.

Reports To: Director of Programs

Time Frame: Internships are available for spring, summer and fall semesters.

Hours: 10 - 20 office hours per week; occasional evenings and weekends required.

Stipend: No stipends are currently available; internship may be applicable towards course credit.

About Free Arts

Free Arts for Abused Children of Arizona is a nonprofit organization that heals homeless and abused children through artistic expression. Volunteer Mentors utilize visual, performing and culinary arts to help spark the creative spirit of children living in group homes, residential treatment centers and shelters across Maricopa County. Since 1993, Free Arts has touched the lives of more than 60,000 young people, helping them build self-esteem, improve social skills, renew trust and learn to express emotions in a positive way through the healing effects of the creative arts.

The PAS Intern will gain an understanding of:

1. Serving as the Free Arts liaison between professional teaching artists, volunteers and staff.
 - a. Communicating with volunteers to provide support to the series
 - b. Assisting and supporting Professional Teaching Artists during PAS programs
 - c. Coordinating supplies for PAS programs
 - d. Facilitating the completion of program evaluations by artist, facility staff , volunteers and program participants
 - e. Processing of evaluation data
 - f. Learning about and visit community programs and partners of Free Arts of Arizona
2. Interacting with Free Arts staff to develop an understanding of the workings of a nonprofit arts organization.

Application procedure:

Submit a *one page* letter of interest, a current resume and one professional/academic reference letter.

Applications are accepted on a rolling basis and materials can be emailed to: Janice Dell, Volunteer Coordinator at jdell@freeartsaz.org. All Development and Operations interns must pass a background check and Program interns must submit an application for an Arizona Department of Public Safety Fingerprint Clearance Card. The cost for a background check is \$12.32 and the Fingerprint Clearance Card is \$65.00. (*Cost subject to change.*)

Healing homeless and abused children through artistic expression.

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